

St John the Apostle Parish Pastoral Council



| MINUTES

Meeting date | time 14 August 2014 – 7:30 pm

Meeting location Parish Library

Chair Sabina Van Rooy

Minutes Secretary Marian England

Attendees:

Alfin Buarlele msc, Henri Clementine, Marian England, Carl Madsen, Gerard McCormick msc, Agnes Pham, Victoria Scarano, Kathy Teys, Sabina Van Rooy.

1. OPENING AND WELCOME:

The meeting opened at 8:00pm.

The evening commenced at 7:00pm with dinner after the Vigil mass for the Assumption.

2. APOLOGIES:

Helen Kennedy, Angela Pisciotta, Rob Breen.

Gerard received an email from Ted Kildea during the week advising that he was resigning from the Council. In Rob Breen's absence Marian will take the minutes.

Minutes of Previous Meeting: Moved Henri, seconded Alfin, that the minutes of the previous meeting be accepted as a true record of that meeting.

3. CORRESPONDENCE:

Out:

In: Email from the Archdiocese – Claim the Date 21 March 2015 Archdiocesan Assembly with the theme *"The Joy of the Gospel"*

AGENDA TOPICS

Agenda topic 4 | Article for Reflection: *an excerpt from Evangelii Gaudium* |

Time allotted | 15 mins | Presenter: Sabina

Discussion: Due to the meeting starting 30 minutes late no discussion was held this month.

Action items

Person responsible

Deadline

Agenda topic 5 | Prayer: Matthew 15:21-28 | Time allotted | 15 mins |

Presenter Marian

Discussion: Due to the meeting starting 30 minutes late the Gospel reflection was not held this month.

Action items

Person responsible

Deadline

Agenda topic 6 | Business: Pastoral Care Review - 31 August 2014 |

Time allotted | 10 mins | Presenter Gerard

Discussion: Gerard advised that the Pastoral Care Review will begin on Sunday 31 August from 3:30 pm – 4:30 pm. This is the date and time chosen to commence the conversation regarding the pastoral care needs of the parish. Marian advised that emails had been sent to 30 people inviting them to participate in the conversation on pastoral care in the parish. Gerard stated that it is not only important to look at what is currently in place but to also look at the gaps and the growing needs of parishioners. Victoria said that there is an emphasis in schools on the pastoral care of students but there is an ever growing need for pastoral care of teachers and it would be good to establish a pastoral care link with the school.

| Action items | Person responsible | Deadline |
|--|--------------------|---------------------------|
| Meeting in the Parish Library 31 August 2014 - | Gerard McCormick | 31 August 2014 3:30 pm |

Agenda topic 6 | Business: Parish Calendar | Time allotted | 10 mins |

Presenter Marian

Discussion: It is time for us to develop the 2015 parish calendar. We need to set some dates for the following:

- Ministry formation and commissioning,
- annual reports to the parish and
- the annual review of the Parish Pastoral Plan

Conclusion: Marian will write to the various groups in the parish asking them for any dates in their calendar that can be incorporated into the parish calendar.

| Action items | Person responsible | Deadline |
|--------------------------|--------------------|----------------|
| Write to parish groups | Marian | September 2014 |
| Start compiling calendar | Marian | November 2014 |

Agenda topic 6 Business: Seniors Retreat | Time allotted | 10 mins |

Presenter Marian

Discussion: Marian stated that 230 people had been sent a personal letter inviting them to the Seniors Retreat to be held over 3 mornings 24-26 September. The targeted demographic invited were parishioners on the parish data base aged 65 and over. Currently 30 people have accepted the invitation to attend. Victoria offered the year 6 hospitality students to help serve lunch. As Victoria will commence long service leave on 31 August she will not be here to organize the students.

Conclusion

| Action items | Person responsible | Deadline |
|--|--------------------|----------|
| Follow up with the school regarding students serving lunch | Marian | |

Agenda topic 7 New Business: Social Justice Group - Sigi Kropp |

Time allotted | 15 mins | Presenter Sigrid Kropp

Discussion: Sabina welcomed Sigrid Kropp to the meeting. Sigi was invited to attend the meeting to bring the Council up to date on the Social Justice Group's activities in the parish. Sigi attends the Diocesan Social Justice meetings but said these meetings are more about developing policy. Sigi said that there are so many issues these days. Snippets of Social Justice teachings are appearing in The Catholic Voice. There will be a workshop on 20th September at the Southern Cross Club, Woden on the 2014 Social Justice Statement, 'A Crown for Australia: Striving for the best in our sporting nation'. We are aware that some parishioners would support the government's stance on asylum seekers and detention. It is important that we make available the opportunities for parishioners to be educated on Social Justice issues.

Conclusion:

Next year have speakers at mass affirm and encourage the Social Justice Group.

Action items

Person responsible Deadline

Social Justice Sunday is 28 September 2014

Social Justice Group

Agenda topic 7 New Business: Developing guidelines for the PPC |

Time allotted | 10 mins | Presenter Gerard McCormick msc

Discussion: The PPC has been discussing for some time the role and functions of the Pastoral Council. Gerard handed out an article on the Template for Parish Pastoral Council guidelines.

Conclusion: We will develop guidelines for our Parish Pastoral Council

Action items

Person responsible Deadline

Read Template for *Parish Pastoral Council Guidelines*
[Attached to these minutes]

All PPC members

Next meeting

Agenda topic 7 New Business: Thank you - BBQ |

Time allotted | 10 mins | Presenter Gerard McCormick msc

Discussion: Gerard proposed the idea that we hold a BBQ at the end of the year to thank everyone who has been involved in ministry during the year. This idea was endorsed unanimously. Some discussion was held regarding the venue for the BBQ, however it was agreed to hold it on the church grounds.

Conclusion:

Date proposed – Sunday 23 November 2014 – Feast of Christ the King, after the 10:00am mass.

Action items

Person responsible

Deadline

Contact Toni Cox regarding the BBQ.

Marian

Now

Agenda topic 8 Additional Business: Acknowledgement & Thank you |

Time allotted | 5 mins | Presenter [Name]

Discussion: The Pastoral Council acknowledges the hard work of Sabina Van Rooy, Sharon Loiterton and Rebecca Jeffreys in organizing and facilitating the *Tapestry of Voices* afternoon on 10 August. It was a very successful afternoon and much appreciated by parishioners.

Conclusion: Talks given on that afternoon will be put up on the web site.

| Action items | Person responsible | Deadline |
|--|--------------------|----------|
| Talks to be sent to the Parish office for upload to the Web site | Sabina | |

Meeting Closure

Meeting closed at 9:40 pm with the closing prayer 'The Word'.

| | Date | Time |
|--------------|-------------------|--------|
| Next Meeting | 11 September 2014 | 7:30pm |